



EAST FARLEIGH PARISH COUNCIL

The Pump House, Riverside Park, East Farleigh,
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31st March 2021

ALL MEMBERS ARE HEREBY SUMMONED to attend the EAST FARLEIGH PARISH COUNCIL MEETING, on Tuesday 6th April 2021. The Meeting will commence at 7.15pm (after the Planning Committee Meeting), when it is proposed to transact the business shown on the Agenda below. All meetings are open to the press and public. Following the Government and Prime Minister's statement to restrict meetings and gatherings, the meeting will be conducted via video conferencing to discuss only essential matters until meetings can return to normal. All Minutes once approved will be available to the Public.

Please join meeting from your computer, tablet or smartphone

Please be sure to use the MUTE if you are not speaking to avoid background noise.

Link Zoom Meeting: <https://zoom.us/j/99689566246?pwd=MEt4U1pNNXc2NjRLME4wRE1pUzdTZz09>

Meeting ID: **996 8956 6246**

Passcode: **917828**

Desiree Home
Clerk to the Council

Before the meeting, there will be a public session to enable the people of East Farleigh to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments and/or questions to three minutes.

7.15pm PUBLIC FORUM

This section (at the Chairman's discretion may last up to 15mins) is not part of the formal meeting of the Council and minutes will not be produced.

COUNTY COUNCILLOR'S REPORT – if present, County Councillor Paulina Stockell will give a short report on matters affecting East Farleigh. Minutes will not be produced.

BOROUGH COUNCILLORS' REPORTS – if present, Borough Councillors Lottie Parfitt-Reid, Emily Fermor and/or Richard Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

POLICE REPORT – if present, the representative from Kent Police will give a report on policing matters affecting East Farleigh. Minutes will not be produced.

COMMUNITY SUPPORT WARDEN'S REPORT – if present, will report on matters affecting East Farleigh. Minutes will not be produced

AGENDA

298 APOLOGIES FOR ABSENCE

To receive apologies for absence and to consider whether to approve reasons given.

299 RECORDING OF PROCEEDINGS

To ask for notification of whether anyone intends to film, photograph or record any items.

300 DECLARATIONS OF INTEREST AND LOBBYING

To receive any declarations of personal or prejudicial interest Members may wish to make, relating to any items on the Agenda and to report lobbying.

- 301 EXCLUSION OF THE PRESS AND PUBLIC
To agree any items to be dealt with after the public (including the press) have been excluded.
- 302 REVIEW OF PLANNING COMMITTEE
- 303 CALL FOR SITES: Update, if necessary.
- 304 MINUTES OF THE PARISH COUNCIL MEETING held on Tuesday 2nd March 2021.
304.1 To approve and sign as a true and correct record of the meeting.
304.2 Matters arising from the minutes **NOT otherwise covered in the Agenda.**
- 305 PARISH COUNCILLORS
- 305.1 To report on any events (ON-LINE seminars etc.) attended on behalf of the Council, including the Clerk.
- 305.2 To raise matters reported to them by parishioners – if any.
- Damage Sign at lower end of Gallants Lane – reported by the Clerk.
- 305.3 Any other IMPORTANT/URGENT matters Councillors wish to raise NOT otherwise covered in the Agenda.
- 306 NEW COUNCILLOR CANVASSING/ELECTIONS: Update
- 307 ANNUAL PARISH MEETING/ON-LINE MEETINGS;
- Report on APM, if required.
 - Annual Meeting – Propose date change to Tuesday 18th May 2021
 - Update on “on-line” meetings, if any.
- 308 REVIEW POLICIES/DOCUMENTS
- 308.1 Alter/Amend/Agree to extend Section 101 Delegation of Powers - as per Extraordinary Meeting held on 25th March 2020.
- 308.2 Agree/approve Statement of Internal Control 2021
- 308.3 Agree/approve Risk Assessment 2021
- 309 FINANCE
- 309.1 To ratify payments made since the last meeting.
- 309.2 To resolve that cheques and BACS transfers presented this month be authorised and signed.
- 309.3 To receive the financial statements for the period up to 28th March 2021. These represent the state of play at the end of Week 51, 2020-21
- 309.4 Any other financial matters:
- **Agree/approve:** Landscape Services quote for Mowing of the Rec Ground £583.60pa
 - **Agree/approve:** Pearsons quote/s for Playground Repairs
 - **Agree/approve:** Quote from Pearsons to paint the gate on Dean Street
 - **To note:** MBC agreed Precept Application for 2021/2022
 - **To note:** ARCK membership paid as agreed previous meeting and Membership Certificate now received.
- 310 DEFIBRILLATORS; Update, if required.
- 311 DIFUSSION TUBES; Update, if required.
- 312 TRAINING; if any.
- 313 FLOOD PLAN; Update, if required.

- 314 COMMUNICATIONS WORKING PARTY
- Report on CWP meeting held on 23/02/2010
- 315 VILLAGE CAR PARK/REC GROUND/PLAY AREA Vicarage Lane
- 315.1 Car Park; Update
- Hedge Cutting, if any progress
- 315.2 Rec Ground; Update
- 315.3 Play Area; Update.
- 316 HIGHWAYS
- 316.1 Major Projects/Maintenance/Improvement Plan:
- Monthly Reports (Major projects & Maintenance-Parish Fault Report)
 - Village pavements maintenance Update, if any.
 - Updated Highways Improvement Plan:
Report on meeting with Highways
 - Agree damaged gate/sign replacement
- 316.2 Speedwatch; Update
- 316.3 Highways: Other Matters, if any.
- Speed Issues: Funding of Police re speed checks update, if any.
- 317 FOOT PATHS: Update, if required.
- 318 OLD SCHOOL HALL (OSH); Update, if required.
- 319 FETE; Update if required.
- 320 CORRESPONDENCE;
To note thanks received regards S137 Donations from; East Farleigh Brownies, Porchlight, KSS Air Ambulance and Farleighs WI.
- 321 ABSENCES:
To note forthcoming absences of Councillors and Clerk.
- 322 DATE OF NEXT PARISH COUNCIL MEETING:
Tuesday 18TH MAY 2021 (ANNUAL MEETING) @ 7.15pm after the Planning Committee Meeting (Venue or on-line to be advised)