



# EAST FARLEIGH PARISH COUNCIL

## FLOOD EMERGENCY PLAN

### FLOODING DEFINITION AND ACTION

- On receipt of a flood warning from the Environment Agency, the Parish Council should consider launching the **Pre-Emergency Plan**.

1 - Liaise with Environment Agency (EA) with regard to the expected extent of the emergency.

2 - Communicate with members of the Parish Council in order to agree required action.

3 - Update Website and Facebook with Flood Warning status.

4 - Check contents of flood pod in readiness for deployment.

- Once East Farleigh Bridge becomes impassable and there is serious risk of flooding to homes and businesses and the Parish Council should launch the **Emergency Plan**.

1 - Liaise with Environment Agency (EA) with regard to the expected extent of the emergency.

2 - Obtain telephone number of EA Incident Room and call an emergency meeting of the Parish Council to decide on action.

3 - Door-knock **ALL** the most vulnerable properties.

4 - Update Website and Facebook

5 - Liaise with Police, Maidstone Borough Council, and Kent Fire & Rescue throughout with regard to warnings and advice and arrange for delivery and distribution of sandbags.

6 - Arrange to put warning signs up to stop people approaching the Bridge.

7 - Evacuation:

7.1. Seek advice from police with regard to evacuation procedures and assist

where possible with details of most vulnerable properties.

## 7.2. Assist and encourage vulnerable residents to leave their homes before flooding

occurs. The Old School Hall will be made available if necessary. The address is Old School Hall, Lower Road, East Farleigh ME15 0JL. The Hall is situated next to the Church at the top of Station Hill and has a car park directly in front of it.

## 7.3 Once flooding of properties has occurred and in the absence of other authorities:

- Keep a list of properties that have been evacuated and those that have chosen to stay in.
- Assist the Kent Fire and Rescue and other authorities with regard to properties requiring evacuation.

**NB: A flood pod has been assembled for use in an emergency. It is located at East Farleigh Parish Church at the top of Station Hill, just inside the Lychgate behind the wall. It is locked but members of the Parish Council can unlock it (code 1622).**

**Contents – 4 x headlight torches and batteries, 6 boxes of eco barrier red and white tape, Box of hand sanitiser gel bottles, 7 yellow high vis jackets, 6 red and white cones, 2 large torches with batteries fitted, Box of 100 latex gloves large size, Rucksack provided by the environment agency, 2 Float jackets in orange.**

**Contents to be checked every 3 months by Councillor/s.**

## **STAND DOWN**

- Liaise with KCC/Maidstone Borough Council/emergency services/utility companies re: Checking services.
- Sweeping roads.
- Clearing drains and gullies.
- Pumping out cellars.
- Removal of damaged goods from households (ensure MBC operatives are instructed only to remove goods from the footway unless otherwise asked).
- Longer term accommodation. Assistance to individuals on request.

## **MEMBERS OF THE PUBLIC SHOULD:**

1. Keep Calm
2. Take your cars out at an early stage so that they are available for use.

3. Do not be panicked into leaving your homes too early.
4. Shift as much property as you can to higher levels.
5. If you need help, we will supply a list of numbers at the end.

**6. If evacuating, remember:**

- 6.1. Turn off all services.
- 6.2. Lock all windows and doors.
- 6.3. Take any medication with you.

**7. After the event:**

- 7.1. Contact your insurance companies before destroying any goods.
- 7.2. If removing carpets and other flooring, take photos and a sample.
- 7.3. If taking up alternative accommodation, leave forwarding details.
- 7.4. Keep in touch.

**TELEPHONE NUMBERS FOR PARISH COUNCIL/ EMERGENCY SERVICE USE**

**For Parish Council use only:**

Kent Resilience Team Duty Emergency Planning Officer (24 hours) 03000 414 999

Kent Resilience Team 01622 212409 (office hours only)

Maidstone Borough Council 01622 602000 – Ask for the Deputy Emergency Officer

Environment Agency Floodline 0345 988 1188

Local Area incident room 0300 200 3246 (only for PC/Flood Warden use and only available when a flood incident is happening)

Police advised at time of emergency

Kent Fire & Rescue advised at time of emergency.

Chairperson Parish Council: Cllr Alex Fullwood Tel: 07944 482804

Vice-Chair: Cllr Steve Shearman Tel: 07774 841808

EFPC Clerk: Desiree Home Tel: 01622 729278 Mob: 07999 414712 or 07596 737030

Old School Hall: Amanda Howard/ Gary Hindley  
Tel: 07703 525138 or 07985 377585

Or visit: <https://maidstone.gov.uk/home/other-services/seasonal-advice/tier-2-primary-areas/flooding-advice>

## **TELEPHONE NUMBERS FOR MEMBERS OF THE PUBLIC**

Environment agency Floodline: 0345 988 1188

Quick Dial for Flood Alert 217033 and for Flood Warning 317043 For update on situation

[www.eastfarleigh-pc.org.uk](http://www.eastfarleigh-pc.org.uk)

### **For help or assistance:**

Parish Council Chairperson, Vice Chair or Parish Clerk; As above

### **Flood Wardens:**

Cllr David Hussein Tel: (01622) 720616 Mob: 07768 455079

Perry O'Callaghan Tel: 077309 28077

Peter Beasley Tel: 07709 592079

Kent Fire & Rescue 999 for Emergency Rescue Maidstone Borough Council 01622 602000

Kent County Council 03000 414141

District Support Warden: Dawn Riach-Brown 07773 397125 Email: [dawn.riach-brown@kent.gov.uk](mailto:dawn.riach-brown@kent.gov.uk)

Team Leader – KCC Community Support Wardens: [Sandra.Edmonds@kent.gov.uk](mailto:Sandra.Edmonds@kent.gov.uk)