



1st September 2022

**ALL MEMBERS ARE HEREBY SUMMONED to attend the EAST FARLEIGH PARISH COUNCIL meeting on
Tuesday 6th September 2022.**

The Meeting will commence at 7.00pm in the Old School Hall, Lower Road, when it is proposed to transact the business shown on the agenda below.

All meetings are open to the press and public. Please do not attend if you feel unwell for any reason.

Desiree Home
Clerk to the Council

If members of the public wish to put forward comments, it is preferred that questions are submitted in writing or via email to the Clerk, at least 3 days prior to the meeting. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

7.00pm PUBLIC FORUM

This section (at the Chairman's discretion may last up to 15mins) is not part of the formal meeting of the Council and minutes will not be produced.

COUNTY COUNCILLOR'S REPORT – if present, County Councillor Simon Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

BOROUGH COUNCILLORS' REPORTS – if present, Borough Councillors Simon Webb, Lottie Parfitt-Reid and/or Richard Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

POLICE REPORT – if present, the representative from Kent Police will give a report on policing matters affecting East Farleigh. Minutes will not be produced.

COMMUNITY SUPPORT WARDEN'S REPORT – if present, will report on matters affecting East Farleigh. Minutes will not be produced

AGENDA

74. APOLOGIES FOR ABSENCE

To receive apologies for absence and to consider whether to approve reasons given. If Council cannot approve the absence, then the clock starts ticking as far as the six absences rule goes. So, please give a reason – it can be very general if it's a personal matter – and then our records will be tighter in case there is ever a problem over prolonged Councillor absence.

75. RECORDING OF PROCEEDINGS

To ask for notification of whether anyone intends to film, photograph or record any items. This makes sure that those who do not want to be filmed are not filmed. Children must not be filmed under any circumstances. If it is felt that the recording process is interfering with the meeting in any way, the Chairman has the right to stop it. The rules around filming (which Council adopted in November 2014) will be displayed at all meetings.

76. DECLARATIONS OF INTEREST AND LOBBYING

To receive any declarations of personal or prejudicial interest Members may wish to make, relating to any items on the agenda and to report lobbying. The definition of lobbying is 'advocacy with the intention of influencing decisions' so if parishioners have asked Members to investigate a matter or reported a fault this does not fall within the remit of this item.

77. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the public (including the press) have been excluded.

78. CO-OPTION OF COUNCILLORS/Ex-Councillors/residents to specific tasks

- Volunteer team to inspect Pearsons works.

79. MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 5th July 2022.

- 79.1 To approve and sign as a correct record.
- 79.2 Matters arising from the minutes not otherwise covered in the agenda.

80. PLANNING

- 80.1 To consider any notified Planning Applications since the last meeting;
 - **22/504117/FULL** 9 Court Lodge Cottages: Erection of a front & rear entrance porch including installation of a garden lamp post.
 - **22/502981/SUB** Little Adelaide Farm, Lower Road: **Submission of details** pursuant to Conditions 2 (boundary treatments), 3 (landscaping) and 5 (biodiversity/enhancements) for planning permission 20/502090/FULL (see decision below).
- 80.2 To receive notifications of any planning decisions made by MBC since the last meeting; if any.
 - **22/502981/SUB** Little Adelaide Farm – Application permitted.
 - **22/502899/FULL** 1 Vicarage Lane – Application refused.
 - **22/501688/FULL** Lower Gallants, Lower Road – Application permitted.
 - **22/501332/SUB** Map Business Centre, Lower Road – Application permitted.
 - **APP/U2235/W/21/3288641** Land at Linden Farm Barn, Stockett Lane – Appeal dismissed.
- 80.3 To note any information reported to/received from MBC on planning enforcement issues. Monthly report from MBC Planning Enforcement, if received.
- 80.4 Other planning matters, including late planning applications.

- 81. PARISH COUNCILLORS/PARISHIONERS**
- 81.1 To report on any events (ON-LINE seminars etc.) attended on behalf of the Council, including the Clerk, if any.
- 81.2 To raise matters reported by parishioners:
- Water Leak – Forge Lane: Reported
 - Dangerous activity at EF Lock and Bridge: Reported
 - Inconsiderate Car Parking complaint: EF Primary School footpath
- 81.3 Any other IMPORTANT/URGENT matters Councillors wish to raise **NOT otherwise covered in the agenda:**
- Councillor resignation
- 82. FINANCE (As per Financial Briefing Note)**
- 82.1 **August 2022** (no EFPC meeting)
- (i) BACS transfer payments authorised on Unity Trust Internet Banking by 2 signatories in accordance with delegated powers: To be ratified at September meeting.
- (ii) Financial Statements: Updated Financial Statements to be presented at the September meeting.
- (iii) Any Other Financial Matters: None
- 82.2 **September 2022**
- (i) To ratify ALL payments made since the last meeting (July 2022).
- (ii) To resolve that cheques and BACS transfer payments presented this month to authorised and signed.
- (iii) To receive the financial statements for the period up to 29th August 2022. These represent the state of play at the end of week 21.
- (iv) Any Other Financial Matters
- New bank signatory to replace JW
 - To approve the annual playground outdoor inspection (in line Came & Co. EFPC insurance policy) by “Play Inspections” company at a cost of £72.95 pa (every November).
 - To receive the Internal Auditor’s Report and note answers to related queries.
- 83. DEFIBRILLATORS;** Update.
- 84. TRAINING;** if any/ongoing.
- 85. FLOOD PLAN;** Update, if required.
- 86. VILLAGE CAR PARK/REC GROUND/PLAY AREA** Vicarage Lane
- 86.1 Car Park; Update
- 86.2 Rec Ground; Update
- 86.3 Play Area; Update
- Possible matched funding for playground refurb – Cllr GA/MBC
 - To Note: MBC new contacts for Play Areas (no longer Darren Rouse) – John Edwards (johnedwards@maidstone.gov.uk) or Martin Brown.
- 86.4 Other Matters, if any.
- Rec Ground Charity - Trustees
- 87. PEARSONS:**
- Meeting with Pearsons – to approve that the Co-opted team are to meet with Pearsons rep(s) to go through items on the worksheets and explain what is expected under each item. Then to carry out random weekly checks where necessary.
 - To receive the monthly worksheets.
- 88. HIGHWAYS**
- 88.1 Highways Working Group:
- Written Monthly HWG report/notes and actions.
- 88.2 Highways; Other Matters
- To receive the Parish Fault Report
 - KCC pavements/paths (**NOT PROW**)
- 89. SPEEDWATCH/OPERATION SCARECROW;** Updates if received.
- 90. PUBLIC FOOT PATHS/RIGHTS OF WAY:** Update.
- 91. FETE COMMITTEE;** Update if any.
- 92. REMEMBRANCE DAY;** Sunday 13th November 2022 – Church Service & “Roll of Honor” reading
- 93. COMMUNICATIONS** (Website, emails, etc); if any.
- 94. CORRESPONDENCE;** if any.
- 95. ABSENCES:**
- To note forthcoming absences of Councillors and Clerk.
- 96. DATE OF NEXT PARISH COUNCIL MEETING:**
- 4th October 2022 @ 7.00pm in the Old School Hall, Lower Road