



**MINUTES OF EAST FARLEIGH FULL PARISH COUNCIL HELD ON
TUESDAY 5 SEPT 2023 AT 18.30PM IN EAST FARLEIGH
PRIMARY SCHOOL**

Present: Cllr A Fullwood, Cllr D Hussein, Cllr A Palmer,
Cllr B Older Cllr D Abbott, Cllr P Tranter, Cllr G Ashcroft

Officer: Clerk, Nina Henley,

External Attendees: None

Apologies: Cllr S Shearman, Cllr P Billanie

External Apologies: None

- 72-FCM/09/23 **To receive apologies for absence**
Cllr S Shearman (ill) Cllr P Billanie (ill)
- 73-FCM/09/23 **To receive declarations of interests and lobbying**
Cllr Older reported resident lobby regarding planning application 23/503043
Cllr Older reported resident lobbying regarding the state of the churchyard. Clerk to write to the Church Warden for update.
- 74-FCM/09/23 **Minutes**
Approval and signing of the minutes of the meeting held on 4 July 2023.
Proposed by Cllr Fullwood seconded by Cllr Palmer.
Approved unanimously.
- 75-FCM/09/23 **Public Participation**
There were 3 members of the public present.
Resident discussed planning application 23/503043 Land North of Pleasant Valley.
- 76-FCM/09/23 **External Reports**
None received.
- It was proposed by Cllr Fullwood and seconded by Cllr Palmer to approve moving 78-FCM/09/23 to discuss planning section first while resident present. Agreed unanimously.
- 77-FCM/09/23 **Correspondence**
- I. Email Communication from 2 residents regarding ASB on the river. Noted that these communications had been forwarded to Kent Police. Clerk to share with Barming PC.
 - II. Communication from Car Park attendant regarding incident in the Recreation Ground with a dog. It was resolved to write to resident reminding them about the no dogs policy on the Rec. Proposed Cllr Fullwood, seconded by Cllr Palmer
Unanimous
 - III. Email communication from Mayors Office regarding Garden Party 12.09.23. It was noted that Cllr Palmer will attend.
 - IV. Email communication from resident regarding planning 23/503043. Noted.
 - V. Email from MBC regarding training courses. It was noted that Cllrs can join these training via zoom communication circulated.
- 78-FCM/09/23 **Planning**
- I. 23/503043/FULL Land north of Pleasant Valley Lane erection of single detached dwelling with parking and access. It was noted that there were no public objections to this planning application. It was noted that this application had been refused twice before by MBC in 2018

and 2020 due to the site being in open countryside. It was felt by EFPC that the site had been greatly improved with additions to biodiversity and due to other developments nearby the previous refusal due to being open countryside was not a factor. EFPC supports this application with the condition that the stables on the property will not be developed in any future applications. Proposed by Cllr Fullwood, seconded by Cllr Palmer. Agreed by majority.

- II. 23/503629/FULL 1 Bridge Cottages, Station Hill. Retrospective application erection of fence. EFPC has no objections.
- III. 23/500399 Horseshoes. Cllr Fullwood gave verbal update from The Enforcement Officer.
- IV. Resident email regarding 23/501865. It was noted that resident has complained to MBC about the decision made on this application. It was resolved that EFPC would support this complaint.

79-FCM/09/23 East Farleigh Parish Council Reporting – Agree any actions

- I. Pearsons – to receive update
 - (a) Work sheet approved. Clerk to copy Mr G Charlton on all Pearsons communications.
- II. Flood Plan – update received
 - (a) Cllr Hussein completed asset review and new batteries ordered. Noted.
- III. Highways – update received
 - (a) Highways working Group Update – report received and noted. It was noted that new member of the public Theresa Andersson has joined the Highways Working Group.
 - (b) Quote for video survey. Cllr Hussein gave verbal report of the options for video survey. It was resolved to allocate funding of £3400 from Highways budget delegated to the Highways Working Group for the video survey. Proposed by Cllr Abbott seconded by Cllr Hussein. Unanimous.
- IV. Village Carpark and Rec/Play area – update received
 - (a) Play area – 2 quotes for new sign received it was resolved to order 2 new signs for the Recreation Ground with Black Lion Press. Proposed by Cllr Fullwood seconded by Cllr Ashcroft, unanimous.
 - (b) Inspection Reports – Clerk to ask Car Park Attendant to send photos of any issues with the report. Noted.
 - (c) Use of the recreation area. It was agreed to have a policy for Rules for Recreation Ground booked usage. Clerk to send the current form to Councillors. Deferred to next meeting for policy approval. Consider new signage options and check with insurance company.
- V. Footpaths – update received
 - (a) KCC Pathways it was reported that the vegetation is over grown in Forge Lane – Clerk to report.
 - (b) Public Footpaths it was reported that KM44 path by Christmas tree field is overgrown – Clerk to report.
- VI. Community Events –
 - (a) D-Day 80 Anniversary – It was discussed possibility of having the East Farleigh fete over the weekend following D-Day80 celebrations. Cllr Palmer to discuss with Fete Committee and report back. Clerk to liaise with the Church for possible bell ringing on 6 June 2024 at 9.15pm.
 - (b) Remembrance Day – It was resolved to order 2 new remembrance day statues for the triangle 1 x Tommy Statue 1 x Women at War statue. Proposed by Cllr Fullwood seconded by Cllr Palmer, unanimous.
- VII. KALC – to receive update
 - (a) All communications noted.
- VIII. Village Defibrillators – no updates.

80-FCM/09/23 Finance Reporting
I. Payments for approval

Payee	Date	Method	Reference	Reason	Amount
Pearsons	01/08/23	PAID	4404	Landscape Contract	£ 1830.36
Acuit	01/08/23	PAID	8592	IT Contract	£ 84.96
Lloyds Credit card	01/08/23	PAID		Playground Swing	£ 70.80
				123 reg email	£ 57.59
				KALC Planning course	£ 84.00
				Fee Total £214.67	£ 3.00
Redwood Bank	01/08/23	TRANSFER		Savings acct	£ 60,000.00
Pearsons	05/09/23	BACS	4457	Landscape Contract	£ 1830.36
Acuit	05/09/23	BACS	8744	IT Contract	£ 89.26
Acuit	05/09/23	BACS	8592	IT Contract	£ 2.15

Lloyds Credit Card	05/09/23	DD		123 Reg email	£ 57.59
				SSP Sign Post	£ 192.60
				Fee	£ 3.00
				Total	£253.19
CSTL	05/09/23	BACS	814436	Landscape Services	£ 196.66
Cllr Hussein	05/09/23	BACS		Bird defenders	£ 15.74
Cllr Hussein	05/09/23	BACS		Sandpaper	£ 4.96
Cllr Hussein	05/09/23	BACS		Wood filler	£ 8.00
Cllr Hussein	05/09/23	BACS		Batteries	£ 11.49
DM Payroll Servies	05/09/23	BACS		Payroll services	£ 96.00
Hilary Whitbley	05/09/23	BACS		Trough Flowers	£ 12.00
Staff Costs					

All Payments agreed proposed by Cllr Ashcroft seconded by Cllr Abbott
Members resolved to approve the schedule of payments. Unanimous.

- 81-FCM/09/23 **Member updates from externally attended meetings**
I. Cllr Palmer gave verbal report on the ward cluster meeting. It was agreed to defer Speedwatch to the Highways Working Group.
- 82-FCM/09/23 **Bull Inn update**
Minutes received from Bull Inn Working Group. Noted.
Cllr Hussein gave verbal feedback from BIWG. It was reported that a new tenant for The Bull Inn is imminent.
- 83-FCM/09/23 **Planning Committee**
It was resolved to hold the next Highways Working Group meeting will be open to the public, Clerk to advertise meeting on social media. Tuesday 10 October 18.30 at East Farleigh Primary School. Any urgent planning applications can be discussed at this meeting. Proposed by Cllr Fullwood seconded by Cllr Palmer. Unanimous.
- 84-FCM/09/23 **Recreation ground container**
To consider idea's for upgrading of storage container deferred to next meeting.
- 85-FCM/09/23 **Banking arrangements**
I. Clerk gave verbal update on all new banking arrangements and savings accounts.
II. Cllr Hussein and Cllr Palmer signed the transfer approval to CCLA Public Sector Deposit Fund.
III. It was agreed that Cllr Ashcroft be added to the bank for authorisations. Clerk to action mandate.
- 86-FCM/09/23 **Clerk Updates**
I. Annual return – Noted email from Mazars waiting for Conclusion of Audit.
II. Asset Register – It was resolved to set a minimum purchase value of £150 on the asset register. Proposed by Cllr Fullwood seconded by Cllr Palmer. Unanimous.
III. Scribe update. Noted
IV. Internal Audit date set. Interim date 16 October 2023, Audit date 09 April 2024.
V. Grant from KCC Cllr Webb approved. Not received Clerk to chase.
VI. Insurance review. Clerk to review – Cllr Fullwood to receive documents.
- 87-FCM/09/23 **Football Club**
Clerk requesting copy of Football Club insurance details.
- 88-FCM/09/23 **Items to be considered for inclusion on the next Full Council agenda**
Gate to Rec
Football Post
Budget update to include new bridge sign
- 89-FCM/09/23 **Date of next meeting**
Tuesday 7 November 2023
- 90-FCM/09/23 **Meeting Close**
Meeting closed 21.40pm