



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL PARISH COUNCIL ON TUESDAY 9 JANUARY 2024 AT 18.30PM**
IN EAST FARLEIGH PRIMARY SCHOOL

Members of the Public and Press are welcome to attend

Signed: Nina Henley Date of Issue: 3 Jan 2024
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME194SR

Members: Cllr A Fullwood (Chair), Cllr A Palmer (Vice) Cllr S Sherman, Cllr D Hussein, Cllr B
Older, Cllr G Ashcroft, Cllr D Abbott, Cllr P Billanie, Cllr P Tranter

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@eastfarleigh-pc.org.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. The Council may be recording the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 119-FCA/01/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 120-FCA/01/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 121-FCA/01/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the Full Council meeting minutes held on 7 November 2023 and Extra Ordinary meeting held 5 December 2023.
- 122-FCA/01/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the chair.
- 123-FCA/01/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison
- 124-FCA/01/24 **Correspondence**
I. Email communication from MBC with Precept request and tax base information. Circulated.
II. Email communication from planning company regarding 23/505523. Circulated.

- III. Email communication from Play Inspection Company report circulated.
- IV. Email Communication from Filming company with other dates for filming. Circulated.
- V. Email communication MBC update from Rob Jarman. Circulated.
- VI. Email communication from Beams requesting inclusion in the EFPC local grant funding.

- 125-FCA/01/24 **Planning – <https://pa.midkent.gov.uk/>**
Relevant Legislation: Town and Planning Act 1990
 To receive updates on planning matters
- I. 23/505523 Little Court Lodge Farm, Lower Road, East Farleigh. Reconfiguration of existing dwelling and associated cold store to provide 1no. two-bedroom dwelling, 1no. one-bedroom holiday let, and retention of store at ground floor alongside associated works.
 - II. 23/505119 Ferlaga, Vicarage Lane, East Farleigh Single storey front and rear extension, front basement extension and alterations to elevations, and addition of chimney breast.
 - III. 23/505525 Foxgloves, Workhouse Lane East Farleigh
Erection of single storey side and rear extension
 - IV. Forge Lane Garage – any updates
- 126-FCA/01/24 **East Farleigh Parish Council Reporting – Agree any actions**
- I. Pearsons – to receive update
(a) To approve work sheet and work carried out.
 - II. Flood Plan – to receive update
 - III. Highways – to receive update
(a) Highways working Group Update
 - IV. Village Carpark and Rec/Play area – to receive update
(a) Play area
(b) Inspection Reports
(c) Landscape Services contract renewal 24/25
 - V. Footpaths – to receive update
(a) KCC Pathways .
(b) Public Footpaths
 - VI. Community Events –
(a) D-Day 80 Anniversary
 - VII. KALC – to receive any nominations for Community Awards
 - VIII. Village Defibrillators – to receive update
- 127-FCA/01/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
- I. Financial review bank statements and bank reconciliation to Councillor to view and sign.
 - II. Financial receipts
 - III. Payments for approval
 - IV. To approve S137 Donations (see list circulated) to consider new request from Beams.
- 128-FCA/01/24 **Member updates from externally attended meetings**
 Members to inform Clerk if a report is to be delivered at the meeting.
- 129-FCA/01/24 **Clerk Updates – Agree any actions**
- I. Internal Audit to consider Audit Report. Circulated.
- 130-FCA/01/24 **Parish Council Newsletter**
 Any updates.
- 131-FCA/01/24 **Recreation Ground Container**
 To review ideas for update of container.
- 132-FCA/01/24 **Items to be considered for inclusion on the next Full Council agenda**
 To receive any additions, for noting only, no discussion at this meeting.
- 133-FCA/01/24 **Staffing Matters**
 Confirmation of employee review Cllr Fullwood to update– for noting.
- 134-FCA/01/24 **Date of next meeting**
 Tuesday 5 March 2024
- 135-FCA/01/24 **Close of meeting**