



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL PARISH COUNCIL ON TUESDAY 5 MARCH 2024 AT 18.30PM IN EAST FARLEIGH PRIMARY SCHOOL**

Members of the Public and Press are welcome to attend

Signed: Nina Henley Date of Issue: 28 Feb 2024
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME194SR

Members: Cllr A Fullwood (Chair), Cllr A Palmer (Vice) Cllr S Shearman, Cllr D Hussein, Cllr B Older, Cllr G Ashcroft, Cllr D Abbott, Cllr P Tranter, Cllr T Andersson

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@eastfarleigh-pc.org.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. The Council may be recording the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 147-FCA/03/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 148-FCA/03/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 149-FCA/03/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the Extra Ordinary meeting held 6 February 2024.
- 150-FCA/03/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the chair.
- 151-FCA/03/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison
- 152-FCA/03/24 **Correspondence**
I. Email communication from various residents of Kilnbridge Close regarding parking.
Circulated.

- II. Email communication from developer Court Lodge Farm. Circulated. Agenda item 153-FCM/03/24 IV.
- III. Email communication from Chris Nixon MBC East Farleigh Housing Needs Survey circulated. Agenda item 153-FCM/03/24 V.
- IV. Email Communication from Maidstone Borough Council regarding Election information. Circulated.
- V. Email communication from resident regarding Horseshoes Riding School

153-FCA/03/24

Planning – <https://pa.midkent.gov.uk/>

Relevant Legislation: Town and Planning Act 1990

To receive updates on planning matters

- I. 24/500434/TPOA Warwick House, The Priory, East Farleigh. TPO application to reduce crown of large beech tree by 6m to prevent damage to property leaving a canopy of 12m.
- II. 24/500554/FULL 16 Wilsons Lane, East Farleigh. Proposed insertion of new dropped kerb.
- III. 24/500565/TPOA Dalbury The Priory, East Farleigh. TPO application to reduce one horse chestnut from 17m to 14m and balance the crown.
- IV. Email received from developers Court Lodge Farm. Email sent to Planning MBC.
- V. Email received from Chris Nixon MBC East Farleigh Housing Needs Survey
- VI. Report from Cllr Palmer planning meeting 15.02.24

154-FCA/03/24

East Farleigh Parish Council Reporting – Agree any actions

- I. Pearsons – to receive update
 - (a) To approve work sheet and work carried out.
 - (b) Village sign request clean.
 - (c) Increase litter picking
- II. Flood Plan – to receive update
 - (a) Update details for approval
- III. Highways – to receive update
 - (a) Highways working Group Update report from HWG meeting 06.02.24.
 - (b) Workhouse Lane – email from KCC
 - (c) Lower Road works – escalate to KCC
- IV. Village Carpark and Rec/Play area – to receive update
 - (a) Play area
 - (b) Inspection Reports
 - (c) Stones ordered, Weed Control
- V. Footpaths – to receive update
 - (a) KCC Pathways .
 - (b) Public Footpaths
- VI. Community Events –
 - (a) D-Day ideas for lighting the church Cllr Palmer
 - (b) Community litter pick
 - (c) East Farleigh Fete Saturday 29 June 2024
- VII. KALC – any updates
- VIII. Village Defibrillators – to receive update
 - (a) The Circuit updated.

155-FCA/03/24

Finance Reporting

Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014

- I. Financial review bank statements and bank reconciliation to Councillor to view and sign.
- II. Financial receipts
- III. Payments for approval

156-FCA/03/24

Member updates from externally attended meetings

Members to inform Clerk if a report is to be delivered at the meeting.
Cllr Palmer Conservation Area Management Plan meeting 05.02.24

157-FCA/03/24

Clerk Updates – Agree any actions

- I. Community Emergency Planning Workshop attended.
- II. Investment Policy for approval.
- III. Asset register

158-FCA/03/24

Parish Council Newsletter

Any updates. To approve printing / distribution proposal

- 159-FCA/03/24 **Parish Meeting**
Date agreed Tuesday 26 March
Any updates.
- 160-FCA/03/24 **Recreation Ground Container**
To review ideas for update of container.
- 161-FCA/03/24 **Items to be considered for inclusion on the next Full Council agenda**
To receive any additions, for noting only, no discussion at this meeting.
- 162-FCA/03/24 **Date of next meeting**
Tuesday 26 March Parish Meeting
To consider date for May Annual Meeting after election.
- 163-FCA/03/24 To agree the public's exclusion from the confidential part of the meeting. That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw.
I. Staffing Matters – Clerks appraisal
- 164-FCA/03/24 **Close of meeting**

For further information on this agenda please contact clerk@eastfarleigh-pc.org.uk