



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL PARISH COUNCIL ON TUESDAY 2 JULY 2024 AT 18.30PM IN EAST FARLEIGH PRIMARY SCHOOL**

**Members of the Public and Press are welcome to attend**

Signed: Nina Henley Date of Issue: 26 June 2024  
Clerk and Proper Officer  
2 Alfriston Grove, West Malling, ME19 4SR

Members: Cllr A Palmer (Chair), Cllr P Beasley (Vice) Cllr G Charlton, Cllr D Hussein, Cllr A White, Cllr G Ashcroft, Cllr D Abbott, Cllr P Tranter, Cllr T Andersson

**PUBLIC PARTICIPATION IN GENERAL**

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact [clerk@eastfarleigh-pc.org.uk](mailto:clerk@eastfarleigh-pc.org.uk)

**RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. The Council may be recording the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

**MOBILE PHONES**

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

## Agenda

- 39-FCA/07/24 **To receive apologies for absence**  
**Relevant Legislation: Local Government Act 1972, s85**  
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting.  
Agree any action.
- 40-FCA/07/24 **To receive declarations of interests and lobbying**  
**Relevant Legislation: Localism Act 2011, s31**  
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 41-FCA/07/24 **Minutes**  
**Relevant Legislation: Local Government Act 1972, sch 12, p 41**  
To receive as correct and approve for signature the minutes of the meeting held 4 June 2024.
- 42-FCA/07/24 **Public Participation**  
**Relevant Legislation: Local Government Act, s100**  
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak, and the public session is restricted to 15 minutes, unless extended by the chair.
- 43-FCA/07/24 **External Reports and Updates**  
To receive any external reports from County and Borough and Police Liaison
- 44-FCA/07/24 **Correspondence**  
I. Email communication from Martin Jeynes Ward Cluster Meetings. Circulated.

- II. Email communication from Kent Resilience Team. Circulated.
- III. Email communication from fundraising The Samaritans circulated.
- IV. Email Communication from Mayor's office Court of Survey Cruise Chair to attend. Circulated.
- V. Email communication from Brendon Wright KCC on VOL application. Circulated.
- VI. Email communication from Household Support Fund. Circulated.

45-FCA/07/24

**Planning – <https://pa.midkent.gov.uk/>**

**Relevant Legislation: Town and Planning Act 1990**

To receive updates on planning matters

- I. 24/502410/FULL 1 Bridge Cottages, Station Hill, The Priory, East Farleigh. ME15 0JG  
Retention of existing fence and driveway, and alterations including removal of part of the fencing and reduction in height part of the retaining walls.

46-FCA/07/24

**East Farleigh Parish Council Reporting – Agree any actions.**

- I. Pearsons – to receive update.
  - (a) To approve work sheet and work carried out.
  - (b) Quote received for additional works required.
  - (c) Update on verge cutting Gallants Lane – Heath Rd.
- II. Flood Plan – to receive update.
- III. Highways – to receive update.
  - (a) Highways working Group to receive notes from meeting 19.06.24
  - (b) To agree Terms of Reference for group
  - (c) Gallants Lane – 30 scheme
  - (d) Workhouse Lane – recommendation from HWG that EFPC proceed with max cost £10000.00
  - (e) Heath Road – update on project.
  - (f) Kilnbridge Close – update from HWG with recommendation that EFPC write to residents to understand the issues.
  - (g) Dean Street – HWG recommendation to improve the sightline at crossroads.
  - (h) Vicarage Lane / Forge Lane – HWG recommendation to contact PC Greenfield for assistance / clear the vegetation / add to the HIP request for consideration of surface hatching to encourage drivers to stay wide as they corner.
  - (i) Lower Road – any updates
  - (j) Speed watch – meeting attended.
  - (k) Consider ERM for highways projects.
- IV. Environment
  - (a) Quote received Maidstone Signs
- V. Village Carpark and Rec/Play area – to receive update.
  - (a) Update from Cllr Beasley – play area gate, weed control car park, quotes received.
  - (b) Inspection Reports
  - (c) Update from Cllr Abbott – tree compound cutting.
  - (d) To approve letter for fence repair.
- VI. Footpaths – to receive update.
  - (a) KCC Pathways .
  - (b) Public Footpaths KM32 waste bin removal Cllr Beasley to report.
- VII. Community Events –
  - (a) East Farleigh Fete update on event Cllr Palmer.
- VIII. KALC – any updates
  - (a) Minutes of KALC meeting 03.06.24. Circulated
  - (b) Advice from KALC apologies of absence. Circulated.
- IX. Village Defibrillators – to receive update.

47-FCA/07/24

**Finance Reporting**

**Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014**

- I. Financial review bank statements and bank reconciliation to Councillor to view and sign.
- II. Financial receipts
- III. Payments for approval
- IV. New councillor bank signatories update.

48-FCA/07/24

**Member updates from externally attended meetings.**

Members to inform Clerk if a report is to be delivered at the meeting.

49-FCA/07/24

**Neighbourhood Plan – Agree any actions.**

- I. Email sent to MBC.

- 50-FCA/07/24     **Parish Council Newsletter**  
Any updates. To consider future distribution options.
- 51-FCA/07/24     **Projects**  
I.   Village Sign – any updates.  
II.  Recreation Ground Container. Quote received.
- 52-FCA/07/24     **Items to be considered for inclusion on the next Full Council agenda.**  
To receive any additions, for noting only, no discussion at this meeting.
- 53-FCA/07/24     **Date of next meeting**  
Tuesday 3 September 2024.
- 54-FCA/07/24     **Close of meeting**

For further information on this agenda please contact [clerk@eastfarleigh-pc.org.uk](mailto:clerk@eastfarleigh-pc.org.uk)