



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL PARISH COUNCIL ON TUESDAY 1 OCTOBER 2024 AT 18.30PM** IN EAST FARLEIGH PRIMARY SCHOOL

Members of the Public and Press are welcome to attend

Signed: Nina Henley Date of Issue: 25 Sept 2024
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME19 4SR

Members: Cllr A Palmer (Chair), Cllr P Beasley (Vice) Cllr G Charlton, Cllr D Hussein, Cllr A White, Cllr D Abbott, Cllr P Tranter, Cllr T Andersson

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@eastfarleigh-pc.org.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. The Council may be recording the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 77-FCA/10/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting.
Agree any action.
- 78-FCA/10/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 79-FCA/10/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the minutes of the meeting held 3 Sept 2024.
- 80-FCA/10/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak, and the public session is restricted to 15 minutes, unless extended by the chair.
- 81-FCA/10/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison
- 82-FCA/10/24 **Highways Working Group – reporting**
I. To receive update on Highways matters

- 83-FCA/10/24 **Planning – <https://pa.midkent.gov.uk/>**
Relevant Legislation: Town and Planning Act 1990
 To receive updates on planning matters
- I. 24/503527/FULL Little Orchard Dean Street East Farleigh Maidstone Kent ME15 0PU
 Erection of a single storey side and rear and front porch extension with the installation of a new flat roof. Loft conversion with front and rear dormers and insertion of roof light including removal of chimneys and changes to fenestration. Erection of an open car port with storage. Widening of existing driveway, creation of new entry and exit point with vehicle crossover.
 - II. 24/503762/FULL Eastleigh Workhouse Lane East Farleigh Kent ME15 0PZ. Demolition of existing garage and erection of an outbuilding.
- 84-FCA/10/24 **East Farleigh Parish Council Reporting – Agree any actions.**
- I. Pearsons – to receive update.
 - (a) To approve work sheet and work carried out.
 - (b) Update on any additional works.
 - II. Environment
 - (a) Quote Maidstone Signs
 - III. Village Carpark and Rec/Play area – to receive update.
 - (a) Update from Cllr Beasley
 - (b) Inspection Reports
 - (c) Update on works
 - (d) Contract renewal Landscape Services
 - IV. Footpaths – to receive update.
 - (a) KCC Pathways .
 - (b) Public Footpaths
 - V. KALC
 - (a) KCC Highways and Transport Seminars
 - VI. Community Events –
 - (a) Remembrance Day
 - (b) East Farleigh Fete
- 85-FCA/10/24 **Correspondence**
- I. Email communication Non-Domestic Rates Discretionary Rate Review policy. Circulated.
 - II. Email communication from Hunton PC re Speedwatch. Circulated.
 - III. Email communication from resident re parking Kettle Lane. Circulated.
 - IV. Email communication from resident re speeding Lower Road. Circulated.
 - V. Email communication from resident re hedge cutting Vicarage Lane. Circulated.
 - VI. Email communication from MBC re residents survey. circulated.
- 86-FCA/10/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
- I. Financial review bank statements and bank reconciliation to Councillor to view and sign.
 - II. Financial receipts
 - III. Payments for approval
- 87-FCA/10/24 **Finance Arrangements**
- I. Banking arrangements – update on savings options / reserves
 - II. Budget Working Group – date for meeting to be agreed
- 88-FCA/10/24 **Member updates from externally attended meetings.**
 Members to inform Clerk if a report is to be delivered at the meeting.
- 89-FCA/10/24 **Clerks updates**
- I. To consider recommendation for .gov email / domain hosting
 - II. Confirmation of play area annual inspection Dec 2024
- 90-FCA/10/24 **The Bull ACV**
 Any updates.
- 91-FCA/10/24 **Projects**
- I. Village Sign – any updates.
 - II. Recreation Ground Container.

- 92-FCA/10/24 **Items to be considered for inclusion on the next Full Council agenda.**
To receive any additions, for noting only, no discussion at this meeting.
- 93-FCA/10/24 **Date of next meeting**
Tuesday 5 November 2024
- 94-FCA/10/24 **Close of meeting**

For further information on this agenda please contact clerk@eastfarleigh-pc.org.uk