



**MINUTES OF EAST FARLEIGH PARISH COUNCIL MEETING  
HELD ON TUESDAY 2 JULY 2024 AT 18.30PM IN EAST FARLEIGH  
PRIMARY SCHOOL**

Present: Cllr A Palmer, Cllr D Abbott, Cllr P Tranter, Cllr T Andersson, Cllr G Charlton, Cllr P Beasley, Cllr A White, Cllr Hussein

Officer: Clerk, Nina Henley,

External Attendees: MBC Cllr C Kehily

Apologies: Cllr Ashcroft

External Apologies: None

- 39-FCM/07/24 **To receive apologies for absence**  
Cllr Ashcroft (Family commitment) members RESOLVED to accept apologies.
- 40-FCM/07/24 **To receive declarations of interests and lobbying**  
None
- 41-FCM/07/24 **Minutes**  
Approval and signing of the minutes of the meeting held on 4 June 2024.  
Members RESOLVED unanimously to approve the minutes with slight amendment to wording 30-FCM/06/24.
- 42-FCM/07/24 **Public Participation**  
There were 4 members of the public present.  
2 Members of the public were supporting the Workhouse Lane Highways project.  
Member of Highways Working Group in attendance.
- 43-FCM/07/24 **External Reports and updates**  
Cllr Kehily discussed the play area in Gallants Lane and advised that MBC had inspected the play area and were in the process of cleaning the equipment. Cllr Kehily asked about public footpath KM38 Forge Lane to Dean Street. Cllr Charlton reported that PRoW maintain this footpath once a year and our contractor does twice a year. Cllr Charlton to check with contractor schedule.
- 44-FCM/07/24 **Correspondence**
- I. Email communication from Martin Jaynes Ward Cluster meetings. Noted.
  - II. Email communication from Kent Resilience Team. Noted. Cllr Andersson to review EFPC Emergency Planning procedures.
  - III. Email communication regarding fundraising The Samaritans. Noted. Clerk to add to the S137 list for approval in January.
  - IV. Email communication from Mayor's Office Court of Survey Cruise. Clerk to advise attendance and obtain flowers. Noted.
  - V. Email communication from Brendon Wright KCC on VOL application. Noted.
  - VI. Email communication from Household Support Fund. Noted. Clerk to add to website.
- 45-FCM/07/24 **Planning**  
To receive updates on planning matters
- I. 24/502410/FULL 1 Bridge Cottages, Station Hill, East Farleigh ME15 0JG Retention of existing fence and driveway, and alterations including removal of part of the fencing and reduction in height part of the retaining walls.

EFPC has no objections.

46-FCM/07/24

**East Farleigh Parish Council Reporting – Agree any actions**

- I. Pearsons – to receive update.
  - (a) Worksheets received – Clerk to put in councillor area for review.
  - (b) Quote received for additional works required.

Cllr Beasley gave verbal report of quote received. Members resolved to accept the quotes for all groundwork. Container repair quote deferred to September meeting.
  - (c) Update on verge cutting Gallants Lane – Heath Rd. Members RESOLVED to agree further costs of £250.00 to complete the work. Unanimous. Clerk to email confirmation to Pearsons and to request extension to current contract until April 2025 to allow time to review the contract renewal.
- II. Flood Plan – no updates.
- III. Highways – to receive update.
  - (a) Highways working Group to receive notes from meeting 19.06.24 Lead member of HWG gave verbal report.
  - (b) Terms of Reference for working group approved.
  - (c) Gallants Lane – 30 scheme HWG are not aware of any feedback on the scheme, positive or negative. Noted.
  - (d) Workhouse Lane – Members RESOLVED to approve recommendation from HWG that EFPC proceed with the project - max cost £10000.00. By majority.
  - (e) Heath Road – update on project. HWG reported that KCC Highways are working on design and costings. EFPC has requested funding from Ward Cllr Webb and surrounding parishes.
  - (f) Kilnbridge Close – HWG reported that before any TRO can be actioned a local consultation should take place to review residents' views on the issues. Cllr Hussein prepared letter to be sent to residents in Kilnbridge Close and surrounding roads.
  - (g) Dean Street – HWG recommendation to improve the sightline at crossroads the vegetation needed to be cut back. Clerk to request this actioned by contractor.
  - (h) Vicarage Lane / Forge Lane –Members RESOLVED to approve HWG recommendation to contact PC Greenfield for assistance / clear the vegetation / add to the HIP request for consideration of surface hatching to encourage drivers to stay wide as they corner.
  - (i) Lower Road – HWG reported that KCC cannot place the warning sign. Noted.
  - (j) Speed watch – meeting attended. Cllr Beasley gave verbal report from the meeting. To reinstate the Speedwatch initiative it will need a dedicated representative and at least 12 volunteers. Noted.
  - (k) Consider ERM for highways projects. Deferred to next meeting.
- IV. Environment
  - (a) Quote received Maidstone Signs. Members RESOLVED to approve the quote.
- V. Village Carpark and Rec/Play area – to receive update.
  - (a) Works approved 46-FCM/06/24 (b)
  - (b) Inspection Reports – Members RESOLVED to use contractor to do inspections twice per month and report back to council.
  - (c) Work approved 46-FCM/06/24 (b).
  - (d) It was agreed to send email to landowner. Noted.
- VI. Footpaths – to receive update.
  - (a) KCC Pathways Cllr White reported that 3 paths were reported to PRoW for action.
  - (b) Public Footpaths KM32 Cllr Beasley reported the dog waste bin has been removed and residents have complained. Clerk to investigate with MBC and look to replace.
- VII. Community Events –
  - (a) East Farleigh Fete - Cllr Palmer gave verbal report on the fete. Cllr Palmer reported the fete was well received with the community. Cllr Palmer reported that more volunteers would be needed for any future events.
- VIII. KALC – any updates
  - (a) Minutes of KALC meeting 03.06.24. Noted.
  - (b) Advice from KALC apologies of absence. Noted.
- IX. Village Defibrillators – Cllr Hussein reported that he needed to purchase a cable for the defibrillator. Members resolved to purchase – costs approved £32.00.

47-FCM/07/24

**Finance Reporting**

- I. Bank Reconciliation signed by Cllr Hussein.
- II. Payments for approval

Payee	Date	Method	Reference	Reason	Amount
Pearsons	02/07/24	BACS		Landscape Contract	£ 2430.36
Acuit	02/07/24	BACS	10358	IT Contract	£ 69.92
Lloyds Credit card	11/06/24	PAID / DD		123 Reg -email	£ 57.59
				Tesco Phone top up	£ 10.00
				Strimmer batteries	£ 239.98
				Virus Protection	£ 79.99
				Fee TOTAL £390.56	£ 3.00
Paul Beaney	24/06/24	PAID	EFPC-01	Bin installation	£ 115.00
Staff costs					£ 2419.02
RECEIPTS					
Redwood		RECEIVED			£ 240.85
CCLA		RECEIVED			£ 132.79
CAL		RECEIVED		Back page Newsletter	£ 250.00

All Payments agreed proposed by Cllr Andersson seconded by Cllr Abbott  
Members resolved to approve the schedule of payments. Unanimous.

- 48-FCM/07/24     **Member updates from externally attended meetings**  
None.
- 49-FCM/07/24     **Neighbourhood Plan**  
I.     Email sent to MBC. Noted.  
II.    Deferred to September meeting for further discussion.
- 50-FCM/07/24     **Parish Council Newsletter**  
Members RESOLVED to use the same distributor for next addition.
- 51-FCM/07/24     **Projects**  
I.     Village Sign. No updates from KCC. Members RESOLVED to approve £2000.00 to replace the sign if no action from KCC is obtained.  
II.    Recreation Ground Container – quote received deferred to September meeting for further discussion. Clerk to obtain quotes for replacement container for comparison.
- 52-FCM/07/24     **Items to be considered for inclusion on the next Full Council agenda**  
Speedwatch, Newsletter, Neighbourhood Plan, East Farleigh Fete.
- 53-FCM/07/24     **Date of next meeting**  
Tuesday 3 September 2024.
- 54-FCM/07/24     **Meeting Close**  
Meeting closed 21.25