



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL PARISH COUNCIL ON TUESDAY 5 NOVEMBER 2024 AT 18.30PM** IN EAST FARLEIGH PRIMARY SCHOOL

Members of the Public and Press are welcome to attend

Signed: Nina Henley Date of Issue: 30 Oct 2024
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME19 4SR

Members: Cllr A Palmer (Chair), Cllr P Beasley (Vice) Cllr G Charlton, Cllr D Hussein, Cllr A White, Cllr D Abbott, Cllr P Tranter, Cllr T Andersson

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@eastfarleigh-pc.org.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. The Council may be recording the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 95-FCA/11/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting.
Agree any action.
- 96-FCA/11/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 97-FCA/11/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the minutes of the meeting held 1 Oct 2024.
- 98-FCA/11/24 **Vacancy for Councillor position – To consider all candidates for Co-option**
- 99-FCA/11/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak, and the public session is restricted to 15 minutes, unless extended by the chair.
- 100-FCA/11/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison

- 101-FCA/11/24 **Highways Working Group – reporting**
- I. To receive update on Highways matters
 - (a) Kilnbridge Close
 - (b) Vicarage Lane / Forge Lane
 - (c) New Cut
 - (d) Workhouse Lane
 - (e) Speeding
 - (f) Heath Road
 - (g) HIP
 - (h) Parish Seminar
 - (i) Budget requirements
- 102-FCA/11/24 **Planning – <https://pa.midkent.gov.uk/>**
Relevant Legislation: Town and Planning Act 1990
 To receive updates on planning matters
- I. 24/503988/FULL Land at Riverdale, St Helens Lane West Farleigh. To consider comments on this application. Change of use of existing grass land to glamping site comprising 6(no) eco-pods with associated parking, access, cycle and bin stores, and landscaping.
 - II. 24/504266/TPOA Redwood Priory Close East Farleigh Kent ME15 0EY TPO Application to reduce the height of one semi-mature redwood tree (T1) from 17m by 4m so that it falls within the existing canopy profile and to remove the deadwood.
 - III. 24/501346/FULL Frith Cottage Dean Street. Appeal lodged.
- 103-FCA/11/24 **East Farleigh Parish Council Reporting – Agree any actions.**
- I. Pearsons – to receive update.
 - (a) To approve work sheet and work carried out.
 - (b) Update on any additional works.
 - (c) Bench reported needing repair
 - II. Environment – to receive update
 - III. Village Carpark and Rec/Play area – to receive update.
 - (a) Update from Cllr Beasley
 - (b) Inspection Reports
 - (c) School events changes to arrangement to lock car park
 - IV. Footpaths – to receive update.
 - (a) KCC Pathways .
 - (b) Public Footpaths
 - V. KALC
 - (a) Highways and Transport Parish Seminar 20 November 2025
 - (b) Health and Wellbeing Conference postponed to January 2025.
 - VI. Community Events –
 - (a) Remembrance Day
 - (b) East Farleigh Fete
 - (c) Christmas Tree
- 104-FCA/11/24 **Correspondence**
- I. Email communication Cllr Jeffery MBC – he will be attending EFPC meeting April 2025. Circulated.
 - II. Email communication from Graham Seeley MBC EU Entry / Exit system. Circulated.
 - III. Email communication from Rural and Community Housing Manager Housing needs survey Circulated.
 - IV. Email communication from KCC Kent Rail Summit. Circulated.
 - V. Email communication from various residents regarding planning 24/503988/FULL. Circulated.
 - VI. Email communication from resident regarding junc of Heath Rd . circulated.
 - VII. Email from resident regarding planning application Pleasant Valley Lane.
 - VIII. Communication received resident regarding hedges over hanging Adbert Drive.
- 105-FCA/11/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
- I. Financial review bank statements and bank reconciliation to Councillor to view and sign.
 - II. Financial receipts
 - III. Payments for approval
 - IV. CIL Receipt to allocate

- 106-FCA/11/24 **Finance Arrangements**
I. Budget Working Group – date for meeting Tuesday 12 November – members to advise and budgetary requirements 2025/26.
- 107-FCA/11/24 **Member updates from externally attended meetings.**
Members to inform Clerk if a report is to be delivered at the meeting.
- 108-FCA/11/24 **Clerks updates**
I. Audit – Internal Audit – Interim 6 month audit Mon 7 October – clerk to report.
II. Audit – External Audit – Members to review comments from Mazars Minor Scope for Improvement.
III. Domain name change .gov to approve domain name and associated costs.
IV. Local Govt Service Pay agreement 2024/25 update for noting.
- 109-FCA/11/24 **The Bull ACV**
Any updates. Email communication from Bull Inn Working Group.
- 110-FCA/11/24 **Projects**
I. Recreation Ground Container.
- 111-FCA/11/24 **Items to be considered for inclusion on the next Full Council agenda.**
To receive any additions, for noting only, no discussion at this meeting.
- 112-FCA/11/24 **Date of next meeting**
Tuesday 5 December 2024
- 113-FCA/11/24 **Close of meeting**

For further information on this agenda please contact clerk@eastfarleigh-pc.org.uk